

Morley Village Regular Council Meeting

**APPROVED MINUTES**

189 S Cass St (Village Hall)

March 9, 2015 @ 7:00pm

**CALLED TO ORDER:** at 7:02pm by President Henry Petersen.

**ROLL CALL:**

Petersen; President, Bowers; Trustee, Havens; Trustee, Johnson; Trustee, Kizer; Trustee, Polston; Trustee, Pitch; Clerk/Treasurer, Berry; Deputy Clerk/Treasurer

**ABSENT:** Knight; Trustee

**PUBLIC:** Vicki McClellan, Charlie Walsh, Mary Brooks, Elnor Petersen and Brenda Lambrix

**PLEDGE OF ALLEGIANCE:**

**PUBLIC MATTERS AND COMMENTS:**

Vicki McClellan and Charlie Walsh from the COP inquired about closing the street down for the car show COP weekend which will be held on August 7, 8 and 9, 2015. Vicki McClellan also asked for Council approval on having the 50/50 raffle at the gazebo at Kinney Park and Council approved. Vicki McClellan informed Council that the COP meetings are on the 2<sup>nd</sup> Sunday of the Month and held at the Deerfield Township Hall until the weather breaks and will then be moved to the COP grounds. Charlie Walsh inquired about the fence around the COP grounds Petersen stated that it was on property not owned by the Village and that it will be moved this summer before COP.

**ADDITIONS TO AGENDA:**

- Complaint from Brenda Lambrix on road conditions
- QuickBooks Upgrade
- Amend Resolution for Recurring Bills to be Paid Between Meetings.
- Ordinances

**Motion** by Polston and supported by Bowers to accept additions to agenda. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston Absent: Knight

**APPROVAL OF MINUTES:**

-February 9, 2015 Regular Meeting

**Motion** by Kizer and supported by Polston to accept the February 9, 2015 Regular Meeting Minutes. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

**FINANCIAL REPORT:**

-QuickBooks Report-February Report-Treasurer Report-February Report-Financial Statement-February Report

**Motion** by Polston and supported by Johnson to accept the February QB and Treasurer Reports and Financial Statement. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-QuickBooks Report -Treasurer Report

**Motion** by Bowers and supported by Kizer to accept the QB and Treasurer Reports as presented. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Financial Statement

**Motion** by Polston and supported by Havens to accept the Financial Statement as presented. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Schedule D

**Motion** by Polston and supported by Johnson to accept Schedule D as presented. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

**COMMUNICATION:**

-Email x2 DEQ seminars -Email from MAMC-Email Consumers Energy conference-Email Mecosta County Sheriff's Office Statistics

**COMMITTEE REPORTS:**

\*Office Report

-2015-2016 Fiscal Year Budget Adoption

**Motion** by Kizer and supported by Polston to adopt 2015-2016 Budgets for General Fund, Major Street Fund, Local Street Fund, Equipment Rental Fund and Liquor Law Fund. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Property Taxes-Polston asked Petersen how much the property tax could increase. Petersen stated that he thought it was 12 mills but that he was not for sure. Council held discussions on looking into raising the mills next year.

**Motion** by Polston and supported by Kizer for property tax to remain at 10.9745 and to charge 1% administrative fee.

Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Closing of Bank Accounts-Pitch informed Council that she had closed out the bank accounts at Mercantile Bank and that the CD was the only thing that remained open there.

-MMTA Institute-Council discussed sending Lisa Pitch and Julie Berry to the MMTA Institute. Berry explained that she would have to see if she could get time off of work at her other place of employment.

**Motion** by Kizer and supported by Bowers to allow Lisa Pitch and Julie Berry to attend the basic MMTA Institute for Treasurer Training April 19-24, 2015 at the cost of \$550.00 each, to be taken out of General Fund 101-253-860 Training \$382.50 out of 101-253-862 Hotel and \$49.40 out of 101-253-861 Mileage. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Budget workshop report-Pitch presented the Budget Workshop Report to Council.

-Master Plan-Kizer stated that Council needs to have committee workshops and set a 5 year plan for each committee. Kizer stated that once the committees had their goals in place that Council needs to have a workshop to put a 5 year master plan in place.

-Charter Business-Pitch informed Council that Charter had called and offered a deal on putting in a bundle line package in the police building. Pitch stated she didn't think it was necessary, Council agreed.

#### \*Events & Festivals

-Village Clean-up-Kizer presented to Council the flier for the Village Clean-up for 2015. Council stated that it looked good and that Kizer had the approval to print and distribute them.

-Electronic Recycling-Kizer presented the Electronic Recycling Flier to Council. Kizer informed Council that the Village would now be charged for the old tube TV's and that in return the Village would have to charge residents for any of the TV's brought in for recycling.

-2015 Calendar-Kizer presented Council with the 2015 Events and Festivals Calendar. Kizer stated that the committee would be having workshops to finalize it and then present it to Council.

-EOA Core Weekender-Kizer stated that she had attended the EOA Core Weekender Conference and that it was very informative and she would like to have a workshop to discuss what she had learned. Kizer recommended that if the opportunity comes that all other Council members should try to attend.

-Funds-Kizer stated that she would like to purchase banners for the Fall Festival and the Community Tree Lighting and that they would be set for the same weekend every year so the Village would only have to purchase the two banners. Kizer also requested \$100.00 for supplies for the events.

**Motion** by Polston and supported by Johnson to allow Kizer to purchase two banners (one for the Fall Festival and one for the Community Tree Lighting) to be taken out of the General Fund Events and Festivals 101-752-735 Flags and Banners and \$100.00 for supplies for the events to be taken out of General Fund Events and Festivals 101-752-726 Supplies. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

#### \*Dam, Millpond, Parks & Recreation

-Farmers Market-Polston stated that the Farmers Market was part of the Parks Committee. Havens asked Polston to head the Farmers Market. Polston stated that she would help but she would not be doing it every weekend. Petersen stated that all board members should be helping with it and that the board members could take turns on supervising the Farmers Market on Saturdays.

#### **UNFINISHED BUSINESS:**

-Trustee Policy & Procedure Handbook and Amendments to Village of Morley Council Rules of Procedure-Pitch informed Council that there were a couple typos still in the Trustee handbook and the Village Council Rules of Procedure handbook but that she would fix all typos and present it at the next regular meeting

-Sewer and water-Pitch stated that she received a letter from the state that informed the Village that they had lost their grant opportunity because the Village never sent the state the required materials that they had asked for in June. Pitch stated that she had not heard from Christie Cook or the engineers who were working on the feasibility study. Brenda Lambrix asked Pitch if she had given Council members a copy of the letter. Pitch stated that she had received it in between meetings and that she had not made copies but that Council member knew if they wanted to see the letter they could come into the office and look at it. Pitch also stated that she did not have any contact information for Christie Cook or the engineers. Polston stated that she might have information at home from a previous meeting.

**NEW BUSINESS:**

-QuickBooks Upgrade-Pitch informed Council that the Village QuickBooks Payroll will expire on March 27, 2015 and that an upgrade would need to be purchased.

Motion by Polston and supported by Havens to purchase upgrade in QuickBooks for \$315.00 to be taken out of General Funds Administration 101-172-730 Office Equipment. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Amend Resolution for Recurring Bills to be Paid Between Meetings

**Motion** by Kizer and supported by Johnson to amend Resolution 07-14-2014 for reoccurring bills to be paid between meetings. Roll Call Vote. Yes: Bowers, Havens, Johnson, Kizer, Petersen, Polston; Absent: Knight

-Ordinances-Polston stated that the previous board had started discussing new ordinances and she stated that she would like to see this board continue with ordinances.

**PUBLIC QUESTIONS AND COMMENTS:**

Brenda Lambrix stated that 6<sup>th</sup> and 1<sup>st</sup> Streets have not been plowed regularly and that it looks like all other roads had been she asked if there was a reason for this. Brenda Lambrix stated that her husband Gary Lambrix had to plow the road in front of the apartments that they own twice this winter. Petersen informed her that 6<sup>th</sup> and 1<sup>st</sup> Streets were plowed the same as the other roads but that the Streets and Sidewalk Committee would have a workshop with the employees to discuss the plowing.

**ADJOURNMENT:** Petersen adjourned regular Council Meeting at 8:34pm.